REGIONAL OFFICE

VACANCIES

Application letter along with detailed resume should be submitted to:

E-mail: ***wrojobs@wrha.gov.jm***

The Director
Human Resource Management and Development
Western Regional Health Authority
Lot 31b, Fairview Shopping Centre
P O Box 900
St. James

ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED

POSITION	LOCATION	SUMMARY	QUALIFICATIONS
Artisan (LMO/TS 4) $1,711,060.00 - $2,301,208.00 per annum	Regional Office	Under the direct supervision of the Senior Maintenance Officer**.** The incumbents will be expected to, repair office furniture, repair building leaks, carry out painting activities and to perform oth`er related job functions assigned by the Senior Maintenance Officer.	• HEART NVQ-J 2 Certificate in General Construction and Carpentry & Joinery • A minimum of two (2) years experience in a similar capacity
Assistant Auto Mechanic (SOG/ST 2)	Regional Office	Under the general supervision of the Transport Manager, the Assistant Auto Mechanic assists	• Certified training as an Auto Mechanic from a reputable institution

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$1,711,060.00 - $2,301,208.00 per annum		maintenance of the Region's fleet.	• A minimum of three (3) years related experience • Must possess General Drivers License-3000kg and over
Auto Mechanic (SOG/ST 4) $2,803,771.00 - $3,770,761.00 Per annum	Regional Office	Under the direct supervision of the Transport Manager, the Auto Mechanic contributes to the day-to-day operations of the Unit by conducting minor repairs, maintenance and servicing of vehicles in the fleet.	• Certified training as an Auto Mechanic from a reputable institution • A minimum of five (5) years related experience in diesel vehicles • Experience with auto-electronic systems would be an asset • Must possess General Drivers License- to operate motor cars and truck
Drivers (LMO/DR 1) $1,181,440.00 - $1,588,912.00 per annum	Regional Office	Reporting to the Transport Manager, the Driver contributes to the day-to-day operations of the Unit by driving assigned vehicles to transport personnel and the collection of goods, furniture, equipment, correspondences and documents.	• High School/Secondary School Leaving Certificate • Holder of a General Driver's License to include trucks, motor cars (not less than 3000 kgs laden weight) • Approved by the National Works Agency to operate Government-owned motor vehicle • Minimum of four (4) years work experience in a similar capacity
Drivers (LMO/DR 2) $1,439,464.00 - $1,935,908.00	Regional Office	Reporting to the Transport Manager, the Driver contributes to the day-to-day operations of the Unit by driving assigned vehicles to transport personnel and the collection of goods,	• High School/Secondary School Leaving Certificate • Holder of a General Driver's License to include trucks, motor cars (not less than 4535kgs laden weight)

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per annum		furniture, equipment, correspondences and documents.	• Approved by the National Works Agency to operate Government-owned motor vehicle • Minimum of four (4) years work experience in a similar capacity
ICT Manager, Enterprise Application Client Support (MIS/IT 6) $5,198,035.00 - $6,990,779.00 per annum	Regional Office	Reporting to the Director, ICT, the Manager, Enterprise Application & Client Support has direct oversight of the Region's hardware, software and network infrastructure as well as being responsible for developing and implementing a Help Desk System for the Region or improving and maintaining the existing system.	• Bachelor of Science Degree in Computer Science, Information Technology or equivalent from a recognized tertiary institution • Four (4) years experience in a related field
Programmer Analyst (MIS/IT 4) $3,501,526.00 - $4,709,163.00 per annum	Regional Office	Under the direct supervision of the Manager Software Development & Database the Programmer Analyst's role is to define, develop, test, analyze, and maintain new software applications in keeping with the software needs of the organization. The Programmer Analyst will also research, design, document, and modify software specifications throughout the software development life cycle.	• Bachelor of Science Degree in Computer Science, Information Technology or equivalent from a recognized tertiary institution specializing in computer programming or a similar programme • Four (4) years experience in a related field **Or** • Associate Degree in Computer Studies or equivalent from a recognized tertiary institution • Seven (7) years experience in a related field

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Public Relations Officer (MCG/IE 3) $3,094,839.00 - $4,162,214.00 per annum	Regional Office	Reporting to the Manager, Public Relations and Communication, the Public Relations Officer is responsible for assisting with organizing and executing public relations and communication activities as well as the creation and design of public relations content and graphics for the unit. He/she will also provide administrative support to the Unit.	• Bachelor's Degree in Communications, Marketing, Public Relations, Journalism, or other related field from an accredited tertiary institution • Minimum of three (3) years of professional experience in Public Relations or advertising • Experience in planning, writing, editing, and producing newsletters, press releases, social media graphics and other print publications and directories At least 1 year of working experience in the related field
Regional Quality Control Officer (HPC/MO 4) $10,762,500.00 - $12,793,230.00 per annum	Regional Office	Under the general supervision of the Regional Technical Director, the Regional Quality Control Officer will be responsible for leading clinical quality assurance and infection prevention efforts across the region, ensuring services meet national and international standards. Manages complaints, incidents, and audit findings to drive evidence-based quality improvement, while collaborating with key stakeholders to strengthen policies, data use,	• Registered Medical Practitioner • PEER Approval • Annual Registration with the Medical Association of Jamaica • Post Graduate professional Qualification from a recognized institution • Public Health qualification would be an asset • A minimum of five (5) years

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		and overall service excellence.	working experience in the quality assurance field and/or Health field
Systems Administrator (MIS/IT 5) $4,266,270.00 - $5,737,658.00 per annum	Regional Office	Under the direct supervision of the Manager, Enterprise Application & Client Support, the Systems Administrator will be responsible for ensuring the stable operation of the Region's hardware, software and operating network by planning by developing, installing, configuring and maintaining infrastructure. The officer will also provide technical guidance to the Technical Support Officers.	• Bachelor of Science Degree in Computer Science, Information technology or equivalent from a recognized tertiary institution • Four (4) years experience in a related field
Technical Support Officer (CRH) (MIS/IT 4) $3,501,526.00 - $4,709,163.00 per annum	Regional Office	Reporting to the ICT Director, the Technical Support Officer provides first-level technical support to the Cornwall Regional Hospital to include diagnosing and repairing faults, resolving network issues and installing and configuring hardware and software. He/she shall be responsible for recording, monitoring and maintaining reported ICT issues.	• Bachelor of Science Degree in Computer Science, Information Technology or equivalent from a recognized tertiary institution • Two (2) years experience in a related field
Technical Support Officer (SPGH) (MIS/IT 4)	Regional Office	Reporting to the ICT Director, the Technical Support Officer provides first-level technical support to the Savanna la Mar Hospital to	• Bachelor of Science Degree in Computer Science, Information Technology or equivalent from a recognized tertiary institution

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$3,501,526.00 - $4,709,163.00 per annum		include diagnosing and repairing faults, resolving network issues and installing and configuring hardware and software. He/she shall be responsible for recording, monitoring and maintaining reported ICT issues.	• Two (2) years experience in a related field
Waste Disposal Officer (LMO/TS 3) $1,181,440.00 - $1,588,912.00 per annum	Regional Office	Under the direct supervision of the Transport Manager, the Waste Disposal Officer is primarily responsible for the collection of waste from designated locations and offloading waste at the designated storage site for collection and the washing of the waste containers and the cleaning of the collection skip site/area.	• High/Secondary School Leaving Certificate • Ability to read and write plus one (1) year of relevant experience