



WESTERN CHILD AND ADOLESCENT HOSPITAL CAREER OPPORTUNITY

Applications are invited from suitably qualified persons for the position of:

SENIOR MEDICAL SOCIAL WORKER (HPC/MSW 2)

One (1) Position

(Salary Scale \$5,055,684 - \$6,009,620) per annum

The **Western Child and Adolescent Hospital**, under the Western Regional Health Authority (a Statutory Body under the Ministry of Health & Wellness) is currently seeking to employ one (1) **Senior Medical Social Worker (HPC/MSW 2)**. Under the supervision of the Senior Medical Officer, the Senior Medical Social Worker is responsible for leading the Medical Social Services team through the development and implementation of medical social services programme and procedures. The incumbent is also responsible for conducting comprehensive investigations and coordinating with the relevant members of the health team to effectively manage social cases affecting bed space and producing reports on social cases to support the unit's objectives.

KEY RESPONSIBILITIES WILL INCLUDE:

- Oversee and direct the daily operations of the Social Services Unit and the coordination of social services with the respective health teams.
- In consultation with the Senior Medical Officer and other members of the medical team lead the development and implementation of a comprehensive plan to mitigate social cases that affect bed space in the hospital.
- Lead the development of comprehensive intervention and progress notations for all cases assigned in keeping with established professional formats to facilitate continuity of care.
- Develop and implement a comprehensive database of social cases and ensure that the database is properly maintained.
- Conduct comprehensive social investigations to help patients understand their illness or condition and provide them with information about the resources available.
- Develop and implement Standard Operating Procedures in keeping with established policies and procedures for interaction with external stakeholders.
- Assess the social, emotional and economic factors relevant to medical diagnosis and treatment and communicate these to other members of the health team.
- Utilize therapeutic casework or group work to resolve psychosocial issues that may be causing strain/distress which may delay response to medical treatment.
- Incorporate psycho-educational sessions to help patients and their relatives to understand, accept and adjust to medical diagnoses and or disabilities.
- Implement Psychosocial Support Groups to address stress management, positive coping mechanisms and other topics that help to promote healthy living.
- Utilize therapeutic casework or group therapy to solve problems that may be causing anxiety, stress or which may delay response to medical treatment.
- Conduct home visits and follow-up calls to patients and other relevant persons/places to make social assessments.
- Help patients and their families to access and benefit from social safety-net and community programmes.
- Assist patients in procuring medical and surgical supplies necessary for maintenance or reasonable health and mobility through available aids.
- Inform the relevant authorities of cases of abandonment, child abuse and neglect and see to the appropriate following up of cases.
- Establish relationships with the relevant state agencies concerned with the health and welfare of children and utilize their services in the interest of patients and their families.
- Identify, communicate and coordinate with public, voluntary and private agencies for available resources to assist with the needs of patients.
- Advise the Senior Medical Officer/Hospital Administrators of the social needs of patients and the

expansion or establishment of services to meet the needs.

- Provide counselling and make referrals to appropriate agencies for survivors of abuse or human trafficking.
- Conduct introduction of Law Enforcement Officers and other external stakeholders on and sensitization on Public Health practices and other related information during training sessions.
- Provide leadership to staff under supervision through effective coaching, mentoring, training and delegation of duties.
- Plan and conduct the relevant performance assessment for direct reports and recommend required training and developmental needs identified.
- Ensure that staff is aware of and adheres to the policies, procedures and regulations of operations within the Unit.
- Supervise Social Worker students placed on field assignments when necessary.

SPECIAL CONDITIONS ASSOCIATED WITH THE JOB:

- May be required to work beyond normal working hours, weekends and public holidays.
- Maybe exposed to severe or complex social conditions of patients.
- May be required to do home visits.
- May be required to travel within and outside of the parish.
- May be required to respond to crises outside of normal working hours.

QUALIFICATION & EXPERIENCE:

- Bachelor of Science Degree in Social Work.
- Minimum of five (5) years of experience in the public health system.
- A certificate in Supervisory Management would be an asset.

SPECIFIC SKILLS/KNOWLEDGE REQUIRED:

- Excellent interpersonal and communication skills.
- Excellent organization, coordination and problem-solving skills and techniques.
- Proactive work attitude and ability to work under pressure and on own initiative.
- Display sensitivity and empathy to the needs and feelings of patients.
- Sound knowledge of the relevant agencies to support patients in need.
- Excellent knowledge of the scope and methods of social work.
- Basic knowledge of medical terminologies.
- Strong crisis intervention skills.

Application letter along with a detailed resume should be sent no later than

October 23, 2026 to:

**The Manager, Human Resource Management and Development
Cornwall Regional Hospital**

P.O. Box 900

Mt. Salem

Montego Bay, St. James

Email: wcahjobs@wrha.gov.jm

ONLY SHORTLISTED APPLICATIONS WILL BE CONTACTED